

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JANUARY 24, 2012**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, January 24, 2012, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider, Fire Chief Kenneth Hochgesang, Building Commissioner Darla Blazey, City Attorney William Shaneyfelt, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Juanita Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the special meeting held on January 3, 2012. Thereafter, a **motion** was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

The board members examined the minutes of the regular meeting held on January 10, 2012. Thereafter, a **motion** was made by Timothy Bell and seconded by David Prechtel to approve the minutes as presented. Motion carried 3-0.

DUATHLON/FUN RUN

Phil Mundy, representing the Greater Jasper Downtown Business Association, asked permission to use certain City streets for the second annual Spirit of Jasper Duathlon/Fun Run that is sponsored by German American Bank on Saturday, May 12, 2012. Registration begins at 7:00 a.m. at the river walk plaza shelter house with the event beginning at 8:00 a.m. Mundy said the duathlon consists of a 5K run, a 15 mile bike ride, followed by a 5K run.

The run/walk starts at 4th and Mill, proceeds north to 15th Street, right on 15th Street to the river walk, then follow the river walk to the plaza. Duathletes

will then transition to a bike, come out of the river walk area and turn right on Mill and head north to 15th Street, then right on 15th Street, left on Kellerville Road for approximately 7.5 miles and turn around near 600N, then return on Kellerville Road, left on 15th Street to Meridian Road and return on Celestine Road. Participants will transition again to do the 5K run again and finish at the river walk plaza.

Mundy said the course also includes a flood option route in case the river walk area is flooded. Mundy asked for a police escort from the start of the event to the power plant. Mundy then gave the city attorney a copy of the registration form that contains a waiver. Shaneyfelt said he will review the waiver. He also said they need to provide a certificate of insurance.

A **motion** was made by David Prechtel and seconded by Mayor Seitz to approve the Greater Jasper Downtown Business Association Spirit of Jasper Duathlon/Fun Run for Saturday, May 12, 2012 beginning at 8:00 a.m. on condition they clear the event with all departments. Motion carried 3-0.

STREET CLOSURE

Craig Knies, representing Knies Construction, asked permission to close S. Meridian Road for one day in order to make a waterline tap for a new building on the VUJC campus. Knies said a date has not been set but the work will occur before the next meeting. Street Commissioner Raymond Eckerle suggested placing road closed ahead signs at Rumbach Avenue, 3rd Avenue, and Briarcliff Parkway.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to approve the request to close Meridian Road near the intersection of College Avenue for one day with the date to be determined with proper notification given. Motion carried 3-0.

STREET CLOSURE

Randy Judy with A.C. Furnace and Faucets asked permission to close Main Street at W. 10th Street on Tuesday, January 31, 2012, weather permitting for a sanitary sewer tap. It was also recommended that a road closed sign be placed on 10th Street at Newton Street.

A **motion** was made by David Prechtel and seconded by Timothy Bell to approve the request to close Main Street at 10th Street for utility work. Motion carried 3-0.

KIOSKS

Whitney Hall, representing Dubois County Tourism, asked permission to place informational kiosk signs in four locations; the Mill, the train depot, and in the planters located in the corners of the Square near Chocolate Bliss and near Sturm's Hardware. The 3 ft by 4 ft signs would contain a map of Dubois County indicating "you are here", current events, or other community information.

City Engineer Chad Hurm questioned whether they needed to follow the encroachment process if the kiosks are placed in the planters located on the corners of the Square. There was some discussion about whether or not the kiosks met the requirements in the sign ordinance. It was also recommended that the Park Department clear the locations at the Mill and train depot. Mayor Seitz said he would like to see what the kiosk looks like. He also asked Hall to work with Hurm and Blazey regarding any zoning or encroachment issues and return at a future meeting.

5K RUN/WALK

Dave Englert, representing the Southern Indiana Leathernecks Marine Corps League, asked permission to use certain City streets on May 19, 2012 for the Armed Forces Day 5K Run/Walk. The route, that is the same as last year, begins at the Jasper Youth Sports Complex, travels Old Huntingburg Road to Division Road, then St. Charles Street, then Kimball Blvd, then CR 100S and back to the lot. Registration starts at 7:00 a.m. with the race beginning at 8:00 a.m. Englert said he will seek approval from the Dubois County Commissioners for the portion of the route that is located outside the City. He would like to have the police assist on Division Road. He will ask the Sheriff to assist at CR 100S and Old Huntingburg Road.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to approve the 5K run/walk on May 19, 2012 on condition of the city attorney's review of the waiver. Motion carried 3-0.

DUBOIS COUNTY LEADERSHIP ACADEMY

Ferdinand Town Manager Marc Steczyk gave the history and an overview of the Dubois County Leadership Academy program. He said they are trying to make it a true county program and are seeking two representatives from Jasper plus \$1000 contribution. Mayor Seitz asked if he could use funds from the promotion of the city line item. Clerk-Treasurer Boehm said the City cannot give contributions but there could be a contract stating what services are provided for a certain dollar amount.

Attorney Shaneyfelt said his law firm provides representation to Ferdinand. He said the organization needs to be incorporated thus being a standalone corporate entity. Mayor Seitz said Jasper could join the entity once it is established.

A **motion** was made by David Prechtel and seconded by Timothy Bell to approve participating in the Leadership Academy and contribute \$1000 pending the city attorney prepare a contract and it is signed. Motion carried 3-0.

SOUTH NEWTON STORM SEWER COLLAPSE

Street Commissioner Raymond Eckerle gave an update on the South Newton storm sewer collapse. The river is flooded so the pipe is still flooded. Eckerle said he had a conversation with Patoka Lake representatives concerning the high lake levels and with all the rains predicted to come it could flood this area. Patoka Lake representatives will forward information as necessary.

WELDER QUOTES

Street Commissioner Raymond Eckerle presented quotes for a new Millermatic 252 welder for the street department. The 1988 L-Tech Migmaster welder failed and it is too costly to repair.

Company	Location	Quote
Weld Rite Supply	Princeton, IN	\$2,250.00
Airgas	Jasper, IN	\$2,067.31
Arc Weld Inc	Mitchell, IN	\$2,059.00

Eckerle recommended accepting the quote from Airgas for \$2,067.31 because it would cost more than \$8.00 to drive to Mitchell to pick it up.

A **motion** was made by David Prechtel and seconded by Mayor Seitz to accept the quote from Airgas for a Millermatic 252 welder for \$2,067.31. Motion carried 3-0.

SEEK BACKHOE QUOTES

Street Commissioner Raymond Eckerle asked permission to release specifications and seek quotes for a backhoe to replace a 2001 backhoe.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to seek quotes to replace the 2001 backhoe. Motion carried 3-0.

SNOW CONFERENCE

Street Commissioner Raymond Eckerle asked permission to attend the American Public Works Snow Conference in Milwaukee, Wisconsin from April 29 to May 2, 2012. He explained what information is obtained from the conference.

A **motion** was made by David Prechtel and seconded by Timothy Bell to approve the street commissioner attending the snow conference from April 29 to May 2, 2012. Motion carried 3-0.

STREET CLOSURE

Street Commissioner Raymond Eckerle asked permission to close Clearview Avenue between Brames Road and Justin Avenue in order to install a storm sewer and catch basin. Eckerle said he does not have a date for the closure but will notify the media after the date is known.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to close Clearview Avenue between Brames Road and Justin Avenue on a date deemed necessary to do the work. Motion carried 3-0.

FEMA RECOVERY REPORT

Personnel/Safety Director Charles Schneider said paperwork was submitted and certain payments were received regarding the FEMA disaster recovery from 2011. Previously estimates were submitted for the debris stored at the street department and when final amounts were known the proper paperwork was submitted on December 13, 2011. Schneider said on December 29 he

received an email that said the deadline for submissions was December 23. Schneider said after placing a phone call it was acknowledged that the City's paperwork was submitted on time when it was submitted on December 13, 2011.

VEHICLE QUOTES

City Engineer Chad Hurm said he sought sealed quotes for a 2012 SUV crossover vehicle for the engineering department. After some discussion about the need for the vehicle and the age of other vehicles they proceeded with opening the following quotes that each contained a non collusion affidavit and a compliance form:

Sternberg	2012 Jeep	\$19,182.00
Bob Luegers	2012 Terrain	\$24,627.95
Uebelhor and Sons	2012 Chev Equinox	\$23,195.00
Ruxer Ford	no quote submitted	

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to take the quotes under advisement to review for specifications. Motion carried 3-0.

STREET CLOSURE

City Engineer Chad Hurm said on Friday he received preliminary approval from the Mayor to close Baden Strasse between 42nd and 43rd Streets this morning for two-three days so the contractor can work on the storm sewer replacement project for that area. He asked the Board to approve the closing.

A **motion** was made by Timothy Bell and seconded by Mayor Seitz to approve the closing of Baden Strasse between 42nd and 43rd Streets to allow the Baden Strasse Storm Sewer Replacement project to continue. Motion carried 3-0.

FLOOD PLAIN MAPS/GRANT

City Engineer Chad Hurm said last Thursday there were two meetings for people to view the new FEMA flood plain maps. Approximately 70-80 people attended the open house. He said copies of the maps are in city hall. It will be about one to one and one-half years before the maps take effect.

Mayor Seitz said he met with Lisa Gehlhausen to secure grant money to get certain property in "frog town" out of the flood plain. Participation by the property owners is voluntary. The maximum amount of the grant is \$500,000. It is a 75% grant with a 25% cash or in kind matching grant.

PARKING ENFORCEMENT OFFICER

Police Chief J. Michael Bennett said he received a letter from Parking Enforcement Officer Lillian Wessel stating she is retiring effective February 3, 2012. Bennett asked permission to advertise for this part time position. Mayor Seitz acknowledged Wessel's years of service and a job well done.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to authorize the police chief to work with the personnel director and advertise for the position. Motion carried 3-0.

TELECOMMUNICATOR

At the last meeting permission was given to start the hiring process to replace a telecommunicator who resigned January 18, 2012. Police Chief J. Michael Bennett said the chief telecommunicator is off on sick leave and has made it known that he will not be returning. He asked permission to hire a telecommunicator.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to authorize the police chief to fill a second opening for telecommunicator. Motion carried 3-0.

LAW ENFORCEMENT ACADEMY

Police Chief J. Michael Bennett said he will be attending the Indiana Law Enforcement Academy from March 19-23, 2012.

K-9 COMPENSATION AGREEMENT

Police Chief J. Michael Bennett distributed copies of the January 2012 K-9 Compensation Agreement with Officer Michael Stallman, a "Max" statistics report, and the JPD Rules and Regulations 2113 Law Enforcement Canines. Mayor Seitz asked Bennett to explain the uses of the canine. There was some discussion about the language in the previous agreement.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept the K-9 Compensation Agreement for 2012 provided any changes from the attorney. Motion carried 3-0.

PROPERTY AT 1512 JACKSON STREET

Fire Chief/Code Enforcement Officer Kenneth Hochgesang said he has received complaints from neighbors about the house at 1512 Jackson Street. The property is owned by Marie Bradley, 1621 Reservoir Avenue. Hochgesang said he looked at the house that is weather wrapped but it is not in violation of any ordinances. It appears the remodeling, which did not require a building permit, is at a standstill. He recommended sending a letter to Bradley to find out her intention for the property and the timeline. City Attorney Shaneyfelt said it would require an ordinance change for the City to deal with this type of issue. After some discussion Hochgesang said he will send the property owner a letter.

VOLUNTEER FIREFIGHTERS

Fire Chief Kenneth Hochgesang said after going through the hiring process he recommends accepting Nick Nowakowski and Justin Reinbold as probationary firefighters.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to authorize the personnel director to administer a conditional offer of employment to Nicholas Nowakowski and Justin Reinbold for the position of Jasper Volunteer

Fire Department Probationary Firefighter effective Monday, February 20, 2012 provided all conditional offer of employment requirements have been met. Motion carried 3-0.

NEW FIRE TRUCK UPDATE

Fire Chief Kenneth Hochgesang said the progress on the new Engine 7 has slowed down. It will probably be the third week of February before they can look at it at the plant. It would be delivered after that.

JUNK ASSET

Clerk-Treasurer Juanita Boehm said the custodian asked her to seek permission to junk a cherry rectangle table, asset #101905, and remove it from the asset listing. The old desk was located upstairs of city hall in the former tourism office. The desk cannot be repaired.

A **motion** was made by David Prechtel and seconded by Mayor Seitz to remove a cherry rectangle table, asset #101905, from the asset list and junk the item. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Timothy Bell and seconded by David Prechtel to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 10:15 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 14th day of February, 2012.

Mayor Terry Seitz
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer